

Envelope Sizes

Envelope	Size (mm)	Format	Face	Suitable for
DL	110 x 220	Wallet	Plain or Window	A4 cut or folded in thirds • Use for business letters
DLX	120 x 235	Wallet	Plain or Window	A4 cut or folded in thirds. The DLX is an oversize DL envelope. This allows more documents to fit into the envelope and easier insertion. • Use for multi-page letters and brochures
C4	324 x 229	Pocket	Plain	Full A4 Sheet or A3 sheet folded in half • Use for multipage documents, magazines or brochures

We also print other sizes and formats - Please contact us for more information

Common Terms

Plain face

Has no windows.

Pocket

An envelope that opens on the short edge.

Secretive

The paper has a printed internal pattern that prevents it from being see-through.

Self Seal

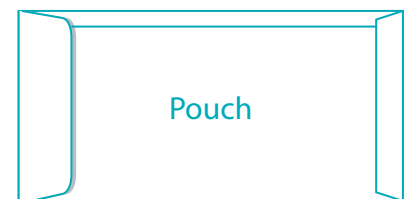
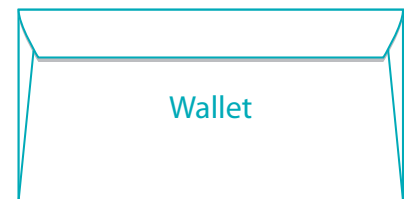
Pre-gummed bottom flap for ease of closure, no moisture required, no plastic strip.

Wallet

An envelope that opens on the long edge.

Window face

Has a clear window on the front.



Please refer to the applicable template when setting up your artwork. This will ensure that all important text and graphics are within the safe text area.